

WEST SLOPE WATER DISTRICT

Regular Board of Commissioners Meeting

April 17, 2019

Meeting Summary

CALL TO ORDER

Present: Chair Michael Hoffman; Commissioners Noel Reiersen and Carol Wild

Management Staff: Michael Grimm, General Manager; Lucy Dawes, Finance & Customer Service Manager

Public Members: Emily Otis, Director with Katz & Associates (via telephone)

Absent: Commissioners Charles Conrad and Paul Schuler

1.0 – CALL TO ORDER

Chair Hoffman called to order the regular meeting of the West Slope Water District Board of Commissioners at 5:04 P.M., Wednesday, April 17, 2019.

2.0 - PUBLIC COMMENTS/COMMUNICATIONS

Mr. Grimm commented the District received no general comments or inquiries from District customers or the general public. Mr. Grimm stated Emily Otis from Katz & Associates to the Board would be joining the meeting via telephone for discussion on Agenda Item 4.1. All votes by the Board at this meeting must be a 3-0 vote to approve any agenda item.

3.0 – CONSENT AGENDA

Commissioner Reiersen made a motion to approve all agenda items in the Consent Agenda. The motion was seconded by Commissioner Wild, and the motion passed unanimously.

4.0 - DISTRICT ACTIVITIES

4.1 – Long Term Water Supply: Mr. Grimm introduced Emily Otis from Katz & Associates on the telephone from San Francisco wanting to give the Board a chance for feedback on the draft Stakeholder Interview Summary Report and allow Ms. Otis to answer their questions if they had any. The Board all commented on the excellent quality and content of the report and all mentioned they were surprised by the level of detail and the specific comments that were obtained from those interviewed. Comments in the draft report that were recognized by the Board and Ms. Otis included stakeholder viewpoints of Bull Run water quality, the Willamette River water quality, the Portland Water Bureau, fluoride, water conservation, and customer service from West Slope over other area water providers. Ms. Otis commented that the stakeholder interviews confirm the District needs a multi-pronged approach that includes documented information (print and on-line) and a public outreach forum. Stakeholders placed a

high value on the District's legacy of face-to-face contact with customers. Going forward they seek transparency and additional data to gain assurance the Board is making the best decisions for the District. Mr. Grimm confirmed those are key components of the District's strategic plan. Ms. Otis stated going forward the next steps will be to start framing the outreach plan and decide in the upcoming outreach workshop what the level of customer involvement the Board desires and create a strategy that can be implemented.

Mr. Grimm gave a brief status update of the current wholesale water sale agreement project and mentioned an RFP will be released in early May. Mr. Grimm also provided the Board with an up-to-date ten-year wholesale water rate forecast from Portland whose impacts on the District will be discussed in greater detail in Agenda Item 4.2.

4.2 – Budget Process Status Update – Ms. Dawes pointed out to the Board the wholesale water rate comparison from Portland paying particular attention to the rate increases in 2022 and 2023 and how that impacts the District's own retail water rates. Ms. Dawes also presented the Board with a short summary of the current budget year, a list of proposed highlights of the 2019-20 proposed budget, and an eight-year District budget forecast. The budget for this year will end with roughly \$1.1 million more unspent capital improvements than planned. The District will still be looking to add a 12% rate increase in October 2019 to keep on pace with the projection to meet Portland Water Bureau rates using the rate stabilization fund established in 2018.

4.3 – Acceptance of 8-Inch Water Line for West Sylvan Estates - Mr. Grimm stated the public infrastructure in the West Sylvan Estates development has been completed and reminded the Board the District needs to formally accept the new 8-inch water main in SW 75th Avenue that was built on behalf of the District to the District's standards. Mr. Grimm estimates the value of the installed infrastructure is roughly \$140,000. Commissioner Reiersen made a motion to accept the 8-inch water line installed on SW 75th Terrace as part of the West Sylvan Estates development. The motion was seconded by Commissioner Wild, and the motion passes unanimously.

4.4 – Late Breaking Issues – Mr. Grimm informed the Board that Daniel Gridinar from the District's field operations crew attended the Consortium's "Bloom Doom" table top exercise to practice emergency response actions and messaging for a regional cyanotoxin detection event.

5.0 – COMMISSIONERS COMMUNICATION

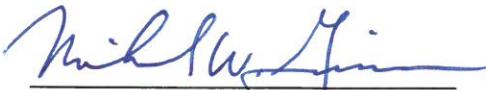
Chair Hoffman reminded the Board to the need to schedule a luncheon or dinner to honor former Commissioner Bob Rieck, and the Board agreed. The Board unanimously commented that having Emily Otis on the phone to talk about the draft stakeholder report was very helpful and wished to thank her for a great report and a thorough discussion.

6.0 – ADJOURNMENT

There being no further business to discuss, Commissioner Reiersen moved to adjourn the meeting. Commissioner Wild seconded the motion, and it was approved unanimously. Chair Hoffman adjourned the April 17, 2019 Regular Board of Commissioners meeting at 6:21 PM.

Respectfully Submitted,

Approved:



Michael W. Grimm, P.E.
Acting Secretary

