

WEST SLOPE WATER DISTRICT

Special Board of Commissioners Meeting

January 7, 2015

Meeting Summary

CALL TO ORDER

Present: Commissioners Charlie Conrad, Donna Davis, Bruce Hellebuyck, Bob Rieck, and Noel Reiersen

Management Staff: General Manager, Jerry Arnold; Manager, Finance and Customer Service, Heidi Starks

District Staff: Kathie Strathern; Bart Johnson; Kody King; Brady Steinmetz

Chair Donna Davis called the Special Meeting of the West Slope Water District Board of Commissioners to order at 5 P.M., Wednesday, January 7, 2015.

PUBLIC COMMENT/COMMUNICATIONS

No public was present and there was no public communications.

SEARCH COMMITTEE REPORT

Commissioner Rieck reported the Search Committee has completed a draft of the process and criteria to hire a new General Manager. The material is largely the same as discussed in the December 19, 2014 Executive Work Session. Mr. Rieck expressed his appreciation to Commissioner Conrad for his work and that of Ruth Mattox of the Local Government Personnel Institute (LGPI) and Mr. Arnold.

Chair Davis stated the purpose for tonight's meeting is to allow the public to review the process and criteria, as well as to solicit comment from all interested parties, with the exception of several confidential documents. Those documents are temporarily exempt from public disclosure.

Manager Arnold said approval of the process and criteria in a public meeting meets the requirements, according to attorney Eileen Eakins, for the Board to interview candidates for the position of General Manager in Executive Session.

If the Board approves the process and criteria tonight the LGPI and the West Slope Water District are prepared to advertise the position beginning tomorrow.

Commissioner Hellebuyck asked if there might be a typo on the amount of paid leave (10 days) and sick leave (15 days). It was his experience 15 days of vacation/paid leave and 10 days of sick leave.

Commissioner Rieck said it was his understanding that salary and benefits is negotiable. To ask someone with 30 years of experience and five weeks' vacation to start at two weeks would be difficult, unless he is wrong.

Manager Arnold stated, he thought it could be negotiated as part of the contract.

Chair Davis asked if the advertisement should be changed to; benefits to be negotiated?

Commissioner Reiersen said it should be up to the candidate to look at the benefits, and they should decide if they wish to negotiate.

Following a brief discussion, Commissioner Hellebuyck said his concern was that current language would limit the Board to only negotiating salary and not benefits.

Chair Davis said if she understood the concern, a person with five weeks of current vacation may not consider the position if the benefits are not negotiable.

A brief discussion followed regarding the recruitment timeline and that it was reasonable to think things may change.

CONSENT AGENDA

Commissioner Reiersen made a motion to adopt the consent agenda. Commissioner Hellebuyck seconded the motion and it was approved unanimously.

A discussion regarding interview schedules and coordinating with the candidate will need to be decided.

ADJOURNMENT

There being no further business to discuss, Commissioner Rieck made a motion the meeting be adjourned. Commissioner Conrad seconded the motion and it was approved unanimously.

Chair Davis adjourned the January 7, 2015 Special Meeting of the Board of Commissioners at 5:12 P.M.

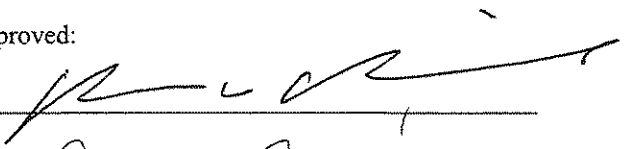
ADJOURNMENT

There being no further business to discuss, Commissioner Rieck moved the meeting be adjourned. Commissioner Conrad seconded the motion and it was approved unanimously.

Respectfully Submitted,

Jerry Arnold
Acting Secretary

Approved:



Donna Davis

